

Road Vehicle Hygiene Requirements

1.0 Preface

1.1 Viterra Requirements

At Viterra, food safety and quality is important and we are committed to providing a high standard of consistent, quality products and services to meet our customer and regulatory requirements. These high standards are in line with the Food Standards Australia New Zealand (FSANZ), Standard 3.2.3.

The purpose of this document is to advise relevant external stakeholders of Viterra's road vehicle hygiene requirements which are in place to support food safety and quality during transport.

These requirements apply to all road vehicles intended to be used for the transportation of Products, including imports, which are or may be, intended either for human consumption after processing or which are intended to enter the food chain either for direct feeding to livestock or for incorporation into animal feed products.

1.2 Statutory Requirements

Viterra's requirements set out in this document apply in addition to any other statutory or legal obligations and requirements which are applicable to you. In particular, all external stakeholders are always obliged to comply with any Applicable Laws and regulations relating to food standards, the environment and environmental pollution, health and safety and road transport.

2.0 Hygiene Requirements

2.1 All vehicles presenting at a Viterra site to load or deliver Product are required to comply with the Hygiene Requirements, as follows:

2.1.1 Vehicles, their tarpaulins and load-carrying areas must at all times be kept in a clean, dry and fit state to avoid harm to the Product being carried. Vehicles must be in a clean condition free of any material, insect or contaminant that could adversely affect the quality of the pay load.

2.1.2 Vehicle Operators may be required to and must be prepared to complete a Prior Load and Decline Log upon arrival at a Viterra site.

2.1.3 Vehicles must be operated in line with the Prior Load Matrix. This defines those materials that cannot be carried in vehicles used for the transportation of Products or after cartage of which, there needs to be adequate cleaning and sanitising.

2.1.3.1 The Class 2 and Class 3 of the Prior Load Matrix – Haulage Contamination Sensitive Lists define a list of materials, after cartage of which, the Vehicle Operator must declare adequate cleaning and any sanitising of the vehicle and its tarpaulin has taken place in accordance with the Prior Load Matrix.

Road Vehicle Hygiene Requirements

2.1.3.2 The Class 1 of the Prior Load Matrix – Haulage Exclusion List defines a list of materials, after cartage of which in the prior three (3) loads, cannot be used for the transportation of Products.

- 2.1.4 In addition to clauses 2.1.3.1 and 2.1.3.2, vehicles will be subject to onsite inspection by responsible site personnel. Vehicles which do not pass such inspections may be rejected or instructed to take action in accordance with the Prior Load Matrix.
- 2.1.5 Only food grade sanitisers should be used in order to avoid smell or taint of subsequent loads.
- 2.1.6 Use of fogging sanitisers in or on vehicles, is not an acceptable substitute for the Cleaning Methods stipulated by the Prior Load Matrix.
- 2.1.7 Strong smelling materials should be carried in dedicated vehicles/trailers which are not used for transporting other Products. Tainting of subsequent loads can lead to rejection and substantial claims for which the Consignor may be held liable.
- 2.1.8 Adding treatments such as phostoxin or carbon disulphide to loads for the purpose of killing insect infestation in transit from farm collection to delivery site is specifically prohibited. Use of such treatments constitutes a breach of agreement.

Where a vehicle (rather than the load) requires treatment, Cislin 25 or a Pyrethrum based spray may be used at the label rates. Cleaning method B or D (refer Prior Load Matrix) should be used after treatment.

- 2.2 Vehicles which are deemed not to have complied with the Hygiene Requirements outlined in clause 2.1 may be rejected by Viterra site personnel at their absolute discretion. Viterra accepts no responsibility for any costs associated with such rejections.

3.0 Records

- 3.1 Consignors, or a delegated party, are required to record the details (i.e. cart notes, weighbridge tickets, etc. showing the relevant times and dates) of up to the last three (3) prior loads carted by each trailer. Such records must be retained for a period of two (2) years and may be requested by Viterra at any time. Failure to provide such records upon request by Viterra may result in rejection of the load. The fraudulent declaration of prior loads by a Vehicle Operator constitutes a breach of agreement and gives Viterra the right to ban the relevant Vehicle Operator from Viterra sites for a period of up to six (6) months.
- 3.2 Consignors, or a delegated party, are required to record cleansing and sanitising operations for each individual trailer. Such records must be retained for a period of two (2) years and may be requested by Viterra at any time. Failure to provide such proof may result in rejection of the load.

Road Vehicle Hygiene Requirements

4.0 Site Hygiene

- 4.1 Cleaning of vehicles and the associated disposal of sweepings, washings and similar residues from vehicle bodies must not occur at collection or delivery premises except with express consent from an Authorised Person.
- 4.2 Where consent is given, disposal must be made in the appropriate place for that purpose. In any case, any cleanings and residues occurring from any journey in connection with the movement of Product must be disposed of in any suitable receptacle provided or in some other environmentally acceptable and ecologically safe manner.
- 4.3 Where consent is not given, the Vehicle Operator must clean the vehicle and dispose of sweepings, washings and similar residues at an alternative, appropriate location.
- 4.4 Viterra is under no obligation to provide cleaning facilities for Consignors, Carriers or Vehicle Operators.
- 4.5 Clean up costs resulting from the unauthorised cleaning down of vehicles at Viterra sites will be charged to the relevant Consignor, or where the Consignor is Viterra, the Carrier.

5.0 Definitions

In this document, unless the contrary intention appears, the following words have the following meanings:-

Associated Agreement means the Viterra Storage & Handling Agreement, Viterra Warehouse Terms and Conditions, or any other agreement between Viterra and a party which is contracted to deliver or collect Product at Viterra sites;

Authorised Person means Viterra Personnel at Viterra sites, or a supervisor at an alternate bulk handler site or Viterra customer's site;

Carrier means the company engaged to transport Product on behalf of the Consignor;

Consignor means the party for whom the Carrier is transporting the Product on behalf of;

Prior Load Matrix means the Road Vehicle Hygiene Prior Load Matrix in Appendix A;

Viterra Grower & Carrier Safety Card means the card issued by Viterra to individuals who have successfully completed the Viterra Grower & Carrier Safety Induction; and

Vehicle Operator means the driver of a vehicle on behalf of the Carrier.

APPENDIX A

Prior Load Matrix

Prior Load Matrix

This Matrix covers vehicles carting bulk grain (food), feed based products and dry bulk materials handled by Viterra.

Vehicles must be fit for purpose and presented clean upon arrival. Vehicles and tarpaulins that are not clean or free of contaminants **will not be loaded.**

If Site employees have concerns with any declared prior load, i.e. residue in the vehicle does not match any of the loads declared; they can request proof of the 3 prior loads.

Method of Cleaning Codes			
A	Entire vehicle sweep including underside of tarp	E	Pesticide Treatments – Specify
B	Pressure cleaned with 1% hot (70 ⁰ -80 ⁰ C) Solution of any combined detergent or sanitiser	F	Air gun over internal and external contact areas
C	Steam clean or hosed out	G	No Cleaning Required – empty and free of residues
D	Caustic wash	H	Complete vehicle wash down (inside and out) including the underside of the truck, wheels and underside of tarps

Class 1 - Haulage Exclusion List			Cleaning Method
<i>If Class 1 material has been carried in any of the 3 prior loads the vehicle or trailers cannot be used for the transportation of bulk grain or grain products and must be declined.</i>			
ANW	Animal Waste	Any animal waste or litter including poultry. Any soil containing animal manure (Peat). Unprocessed animal matter wet offal, animal manure or dead stock.	None Approved
BIO	Bio Waste	Sludge from sewerage plants treating waste or grey water	None Approved
COR	Corrosive Materials	Any material including packaging	None Approved
DBC	Dressed Bulk Cereal Grain	Seed treated with toxic dressing (excluding bagged or packaged seed) (e.g. Pickle)	None Approved
DBF	Dressed Bulk Fertiliser (when carrying Canola)	Granulated Fertiliser treated with chemicals such as fungicides (e.g. Intake)	None Approved
GLS	Glass	Any glass products	None Approved
MCD	Mineral Clays Detoxification	Mineral clays that have been used for detoxification purposes	None Approved
MMP	Mammalian Proteins	Meat, Bone Meal, Meat Meal. Cull Cake. Milk and milk products, gelatine, amino acids, dicalcium phosphate, dried plasma and any other blood products.	None Approved
NTP	Nut Products	Nuts, nut products and sesame seed.	None Approved
RAD	Radioactive Materials	Micro films, radioactive dirt / sand, ex-ray waste, uranium	None Approved
SCM	Scrap metal	Scrap metal includes metal flakes and metal products	None Approved
SUW	Solid Urban Waste	Household waste	None Approved
TLI	Tallow inclusive	Unprocessed beef or mutton fat including blood, meat, bones	None Approved
TOX	Toxic Materials	Any material including packaging	None Approved
TPW	Tanning Products or Waste	Hides treated with tanning substances and associated waste	None Approved
UFW	Untreated Food Waste	Untreated Food Waste from eating places, except foodstuffs of vegetables origin considered unsuitable for human consumption for freshness reasons	None Approved

Prior Load Matrix

Method of Cleaning Codes			
A	Entire vehicle sweep including underside of tarp	E	Pesticide Treatments – Specify
B	Pressure cleaned with 1% hot (70 ⁰ -80 ⁰ C) Solution of any combined detergent or sanitiser	F	Air gun over internal and external contact areas
C	Steam clean or hosed out	G	No Cleaning Required – empty and free of residues
D	Caustic wash	H	Complete vehicle wash down (inside and out) including the underside of the truck, wheels and underside of tarps

Class 2 - Haulage Contamination Sensitive List (Select the appropriate cleaning method)			Cleaning Method
AGP	Agriculture Packaging	Packaging and parts of, packaging from products used in Agriculture or the food industry	B or D
ASH	Asphalt	Asphalt – fresh and rubble	B or D
FAV	Fruit and Vegetables	Bulk fruit and vegetables	B,C,D
GAP	Gardening products	Mulch, composts, potting mix	B,C,D
INA	Industrial Aggregates	Fine / granular limestone. Coal / Fly Ash / Coal by products	B,C,D
INF	Infested products	Any product that is Infested with any insect or animal life	B or D & E
MFP	Medicated feed products	Dry medicated feed products	B or D
MIL	Mill Scale	A slag by-product	B,C,D
SEA	Seaweed	Seaweed or any product of seaweed	B,C,D
SPP	Salmonella Positive Products	Materials contaminated with Salmonella or other pathogens	B or D
SSM	Strong smelling materials	Any small that could be absorbed into grain products	B or D
SUL	Sulphur	Sulphur	B,C,D
TAL	Tallow	Rendered form of beef or mutton fat processed from suet	B or D
DBF	Dressed Bulk Fertiliser (Cereals & Pulses)	Granulated Fertiliser treated with chemicals such as fungicides (e.g. Intake)	B or D
TWP	Treated Wood Products	Wood, sawdust or materials derived from wood. Any that have been treated with wood protection products	B or D

Class 3 – Haulage Contamination Sensitive List (Select the appropriate cleaning method)			Cleaning Method
AFS	Animal feed supplements	Meals - Copra, Canola, Soya and Palm Kernel Expeller	A, B, C, D, F,G
AGG	Aggregates	Sand, gravel and soil used for gardening or building purposes, i.e. road base, sand lime, gypsum	A, B, C, D, F
FDG	Fertiliser Dry Granulated	Any dry granulated fertiliser that can be easily swept out	A, B, C, D, F
GCU	Grains Chemically Untreated	All untreated (chemical) cereal grains, pulses , oil seeds , other plant seeds etc.	A, B, C, D, F,G
HMC	Heavy Mineral Concentrate	Iluka Heavy Mineral Concentrate from the Jacinth Ambrosia mine site	H
NWP	Natural wood products	Bark chips, wood chips saw dust not chemically treated	A, B, C, D, F
SAL	Salt	Dry granulated salt	A, B, C, D, F

Permission must be obtained from the Operations Manager before loading any product that does not fit into any of the Classes above.